



## **INTERNATIONAL ELECTROTECHNICAL COMMISSION**

### **IEC SCHEME FOR CERTIFICATION TO STANDARDS FOR SAFETY OF ELECTRICAL EQUIPMENT FOR EXPLOSIVE ATMOSPHERES (IECEx SCHEME)**

**For Consideration by Members of the IECEx Management Committee, ExMC**

## **DRAFT Budget 2004**

---

---

### **Introductory Note**

The ExMC Treasurer and Secretary have prepared this draft 2004 budget

This draft budget is for consideration by the ExMC during the 2003 ExMC Meeting to be held in Budapest 9<sup>th</sup> and 10<sup>th</sup> October 2003.

**The notes to the proposed budget provide explanations.**

Some of the main issues for noting are as follows:

- A conservative and balanced budget is proposed
- Annual fees are proposed to remain at the same level as for 2001, 2002 and 2003
- The overall increase in total annual dues is due to additional ExCBs and ExTLs joining from US and GB.
- Application fees for new Members are proposed to remain at the same level for 2002 and 2003
- Surcharges for applicants and manufacturers from non-IECEx Member Countries, are to remain at the same level as 2002 and 2003 and are shown in the notes to the budget
- Introduction of a CHF 250 charge per certificate is proposed as part of a long-term strategy to reduce annual fees and have the scheme funded by those that ultimately benefit from the Scheme, industry. Effectiveness of this charge to be reviewed at the 2004 IECEx meetings.

This draft budget is submitted to the ExMC for consideration during the October 2003 ExMC Budapest Meeting, prior to approval by CAB.

ExMC/167A/CD has been issued to correct an editorial error in ExMC/167/CD. No changes have been made to the previously proposed 2004 Budget.

<b><u>Address:</u></b> 286 Sussex Street Sydney NSW 2000 Australia	<b><u>Contact Details:</u></b> Tel: + 61 2 8206 6940 Fax: +61 2 8206 6272 E-mail: <a href="mailto:chris.agius@iecex.com">chris.agius@iecex.com</a> <a href="http://www.iecex.com">http://www.iecex.com</a>
---	--



### Draft IECEX BUDGET 2004

Prepared by H. Berger – Treasurer IECEX – and C. Agius – Secretary IECEX

	<b>2002 Account</b>	<b>2003 Approved Budget</b>	<b>2004 Budget Proposed</b>
<b>EXPENDITURE</b>		CHF	CHF
40000 Salaries, Insurance + Pensions – Total	112'594	110'500	120'000
47100 Office Equipment + Stationery	750	3'500	3'500
47200 Serviced Office facilities providing: Rent, Heating, Cleaning, Computer equipment with IT support, fax and general communication (replacing previous items depreciation (formerly 44100) and services + supplies for printing (formerly 46110), totalling CHF 6855 for 2002	----- 6855	10'000	10'000
47900 Miscellaneous, legal audit	3'570. 86	4'000	4'000
47920 Website Maintenance and Development	4'380	5'000	5'000
48000 Publicity	1'605	4'000	4'000
49000 Travel + Meeting Expenses	18'936. 95	15'000	20'000
<b>Total</b>	<b>148'691. 81</b>	<b>152'000</b>	<b>166'500</b>

<b>INCOME</b>			
6000 National Dues	146'500	146'500	152'000
6020 Other Participation fees	-----	3'000	3'000
6XXX IECEX Certificate Charges CHF 250 per IECEX Certificate of Conformity	-----	-----	See Note 2.
6100 Subscriptions to IECEX Bulletin	1'111. 80	2'000	2'000
6110 Publications	895	-----	1'000
6200 Interest, Miscellaneous	320.80	500	500
6900 Other Income	5'174	----	8'000
<b>Total</b>	<b>154'001. 60</b>	<b>152'000</b>	<b>166'500</b>
<b>Surplus/Deficit 2002</b>	<b>+5'309. 79</b>	<b>0</b>	<b>0</b>
<b>Surplus/Deficit TOTAL 1996-2002</b>	<b>+42'167. 05</b>	<b>-----</b>	<b>-----</b>

**Number of member countries**

**22**

**22**

**22**

**Member countries:**

**AU, CA, CH, CN, DE, DK, FI, FR, HU, IT, KR, NL, NO, NZ, RO, RU, SE, SI, UK/GB, US, YU, ZA**



## Notes to the proposed Budget 2004:

### 1. Summary:

Most figures are approximate according to Account 2002 and Budget 2003.

This means that we do not expect any extraordinary expenditure or income.

Regarding income the budget is based on the assumption that there will not be significant extra income from application fees, surcharges or the sale of the IECEX Bulletin or other publications.

### 2. IECEX CoC Charge:

As part of a long-term strategy, and in an effort to reduce annual fees, the budget includes a charge of CHF 250 per Certificate issued. The Certificate charges will ensure that those benefiting most from the Scheme's services, industry, will thereby fund the scheme. ExCBs are to collect the Certificate charge and arrange for payment into the IEC Central Office, IECEX account.

As the budget for 2004 is a conservative budget it does not rely on income from the certificate charges, therefore the Income received will be assigned to the IECEX general reserve. The strategy concerning the certificate charge will be reviewed in detail at the 2004 IECEX meetings.

### 3. Item 40000:

Remark: For Ch. Agius 50-60% of time is allocated to IECEX Secretarial work for C. Kane 100% of time is allocated as Assistant to Secretariat, based on current membership and workload levels. Additional amount to cater for increased workload now that IECEX Certificates of Conformity are available and also assessments of ExCBs and ExTLs.

### 4. Other items 4xxxx:

Previous items 41000, 44100, 46110 and 47500 are now incorporated into the one item 47200 as a single serviced office facility.

### 5. Item 6000:

Annual dues have not changed since 2001 and it is proposed that there be no change to the annual dues to be applied to each Member for 2004.

The difference between 2002 agreed total annual dues and 2003 proposed is due to additional ExCBs and ExTLs from GB and KR not previously included in the 2002 budget.

### 6. Item 6900:

Other income includes income derived from IECEX Assessments of ExCBs and ExTLs by the IECEX Secretary

### 7. Other items 6xxx:

*Remark 1:* The budget includes the likely application by one additional ACB or ExTL.

*Remark 2:* Application Fees for New Countries during 2003 as set out below:

Country	CHF 4'000
ExCB	CHF 3'000 (each)
ExTL	CHF 3'000 (each)



*Remark 3:* Applications from new ExCBs and ExTLs from existing Member Countries shall pay the application fees applicable to the year the country was accepted into the IECEx or CHF 1'000, whichever is greater.

*Remark 4:* Surcharges apply to applicants and manufacturers from non IECEx Member Countries and for 2003 are set at CHF 2'000 per application. The ExCB issuing the IECEx CoC or ExTR shall collect the surcharge and forward this to the IECEx Account through the IEC CO accounts Department. The IECEx Secretary shall arrange for an invoice to be issued to the ExCB.

*Remark 5:* The previously agreed Surcharge of CHF 1'000, for late payment of fees, is maintained.

### IECEX BUDGET 2004 – Amount of national dues

Prepared by H. Berger – Treasurer IECEX (ExMC) – and C. Agius – Secretary IECEX

#### Notes:

- Figures for Country, ExCBs and ExTLs are based on document Ex/OD/001/V12  
ExCBs include both accepted ExCBs and candidate ExCBs. ExTLs include both accepted ExTLs associated with an ExCB (already assessed) and candidate ExTLs.
- A member country pays the dues for at least 1 ExCB and 1 ExTL this applies even when they are not yet defined or even when there are no applicant or accepted ExCB or ExTL in that country.
- The Total dues per country (last column) will be invoiced to the national Member Body.  
Remark: If the invoice is to be sent to some other body the National Member Body shall provide the details to the IECEX Secretary with a copy to the IECEX Treasurer.

Country	Number of ExCBs	Number of ExTLs	Dues split			
			National share	For each ExCB	For each ExTL	Total all due per country

Amount in CHF	<b>3'500</b>	<b>1'250</b>	<b>1'000</b>	--
---------------	--------------	--------------	--------------	----

1	AU	3	3	<b>3'500</b>	3'750	3'000	10'250
2	CA	1	2	<b>3'500</b>	1'250	2'000	6'750
3	CN	1	3	<b>3'500</b>	1'250	3'000	7'750
4	DK	1	1	<b>3'500</b>	1'250	1'000	5'750
5	FI	1	1	<b>3'500</b>	1'250	1'000	5'750
6	FR	2	2	<b>3'500</b>	2'500	2'000	8'000
7	DE	3	3	<b>3'500</b>	3'750	3'000	10'250
8	GB	3	3	<b>3'500</b>	3'750	3'000	10'250
9	HU	1	1	<b>3'500</b>	1'250	1'000	5'750
10	IT	1	1	<b>3'500</b>	1'250	1'000	5'750
11	KR	2	2	<b>3'500</b>	2'500	2'000	8'000
12	NL	1	1	<b>3'500</b>	1'250	1'000	5'750
13	NO	1	1	<b>3'500</b>	1'250	1'000	5'750
14	NZ	1	1	<b>3'500</b>	1'250	1'000	5'750
15	RO	1	1	<b>3'500</b>	1'250	1'000	5'750
16	RU	1	1	<b>3'500</b>	1'250	1'000	5'750
17	SI	1	1	<b>3'500</b>	1'250	1'000	5'750
18	ZA	1	1	<b>3'500</b>	1'250	1'000	5'750
19	SE	1	1	<b>3'500</b>	1'250	1'000	5'750
20	CH	1	1	<b>3'500</b>	1'250	1'000	5'750
21	US	3	3	<b>3'500</b>	3'750	3'000	10'250
22	YU	1	1	<b>3'500</b>	1'250	1'000	5'750

Total columns	32	35	<b>77'000</b>	<b>40'000</b>	<b>35'000</b>	<b>152'000</b>
---------------	----	----	---------------	---------------	---------------	----------------

<b>Total of all Dues</b>	<b>CHF 152'000</b>					
--------------------------	--------------------	--	--	--	--	--