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| Logo IECEx 250px TM  **ExMC/1632/R**  **August 2020** |

**INTERNATIONAL ELECTROTECHNICAL COMMISSION IEC SYSTEM FOR CERTIFICATION TO STANDARDS RELATING TO EQUIPMENT FOR USE IN EXPLOSIVE ATMOSPHERES (IECEx SYSTEM)**

**TITLE: Status Report on Actions arising from the 2019 ExMC Dubai Meeting**

**Circulation to: Members of the IECEx Management Committee, ExMC**

**INTRODUCTION**

This document sets out the Status report of Actions from the 2019 ExMC Dubai meetings included as Annex B of ExMC/1567A/RM Confirmed Minutes of Meeting.

This report is issued for the information and any discussion during the 2020 ExMC Remote Meeting.

**IECEx Secretariat**

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| **IECEx Secretariat**  **Australia Square**  **Level 33, 264 George Street**  **Sydney NSW 2000**  **Australia** | **Tel: +61 2 4628 4690**  **Fax: +61 2 46 27 5285**  **Email: info@iecex.com** |

**Status of Action Items from the 21st Meeting of the IECEx ExMC in Dubai, UAE September 2019**

| **Item** | **Mins Item** | **Actions Arising from the Meeting** | **By Whom** | **Status** |
| --- | --- | --- | --- | --- |
| 1 | 3.2.1 | Ensure that old terminology such as TGD is corrected for future reports and minutes | Secretariat | ongoing |
| 2 | 4.1 | Secretariat to inform the Membership once the new edition of the UNECE CRA has been published | Secretariat | In progress |
| 3 | 4.2 | Report to CAB on the ExMC Nomination of Mr Meanwell as IECEx Chair | IECEx Chair | Completed |
| 4 | 5.4 | Mr Amos, IECEx Business manager to continue to lead IECEx interests in the area of Cyber Security and maintain liaison with IECEE | Mr Amos | On-going |
| 5 | 5.5 | Business Watch List, CAB/1841B/R be referred to ExMC WG13 “Business Development” for consideration of the items raised that impact on IECEx | ExMC WG13 | deferred due to CV-19,For inclusion in next WG13 meeting, |
| 6 | 6.5 | Support for the recommendations of the Executive in ExMC/1512/R including Formation of a new ExMC WG “Marketing” with Dr Arnhold, to serve as Convener, with a Member Bodies to nominate experts. | Secretariat+ Member Bodies | Completed – New WG Formed, ExMC to nominate members |
| 7 | 7.3 | In agreeing with the recommendations and proposed actions contained in ExMC/1493/R ExAG to continue with its work and the development of a proposal concerning witness assessments, with an immediate focus on the IECEx 03 Services Scheme | ExAG +  Secretariat | In Progress. ExSFC and ExAG now in discussions |
| 8 | 8.2.1 | Issue an amended version of OD 033 to include OD 024 reference | Secretariat | Completed OD 033 Ed 1.1 published March 2020 |
| 9 | 8.2.1 | To commence the revision of ~~OD 012~~, OD 207 as recommended by ExTAG | Secretariat | ExTAG WG12 Meeting planned for 14 August 2020 |
| 10 | 8.2.1 | Prepare ExTAG/583/R “Modular Concepts” for approval via correspondence by ExMC | Secretariat | Completed, Posted OD 210. Further work Underway for future updates, within ExTAG AdHoc WG 1 (Detlev Markus) |
| 11 | 8.2.1 | IECEx to reach out to IMO / IACS to establish contact and explore opportunities for cooperation | Executive | Deferred due to COVID-19. |
| 12 | 8.2.3 | Proceed to publication with the revised edition of OD 024 (ExTAG/553/CD) and to develop an OD 024 register as proposed by CN in ExMC(Dubai/CN)02 | Secretariat | New OD 024 Ed 3.1 published Nov. 2019  To prepare a register, similar format to IECEE CB Scheme. Scope developed. |
| 13 | 8.2.4 | Members to direct any additional comments concerning the Proficiency Testing Program to the ExTAG WG10 Convener, Mr Tim Krausse of PTB | All members | On-going |
| 14 | 8.2.4 | Document ExMC/1542/CD to proceed to publication with the inclusion of the US proposed change in Clause 28 | Secretariat | Completed. Published as OD 202 |
| 15 | 8.2.5 | Document ExMC/1514/DV to proceed to publication incorporating the additional changes as outline during the ExMC Dubai meeting and following an editorial review. | Secretariat | Complete published as OD 035 Ed 2.3 |
| 16 | 8.2.7 | Reactivate ExTAG WG4 to commence the revision of OD 012 and Check with the current Convener of ExTAG WG4 Mr Stubbings if he is prepared to continue as Convener and then issue a call for nominations | Secretariat | Convener, Mr Stubbings confirmed he will organise a meeting |
| 17 | 8.3.1 | Proceed to publication with revised IECEx 02 (ExMC/1517/DV) incorporating the editorial corrections raised by the ExTAG Chair changes to the flowchart, which currently states “*ExCB assigns to any ExTL*” but should state “*assigns to its ExTL’* | Secretary | Completed published Nov 2019 |
| 18 | 8.3.1 | WG1 to review the definitions as suggested by NL of Manufacturer, Manufacturing location(s) Production sites, suppliers for any alignment with other IEC publications. | WG1 | WG1 feel a broader review of definitions in IECEx 02 is required and to be included in 2021 meeting. 2020 WG1 meeting was reduced due to COVID-19 |
| 19 | 8.3.2 | Proceed to publication with ExMC/1518/DV | Secretary | Completed OD 009 Ed 4.2 Published November 2019 |
| 20 | 8.3.3 | Proceed to publication with ExMC/1519A/CD and suggest to CAB that this guide could be useful for other CA Systems | Secretary | Completed, OD 255 Ed 1.0 Published November 2019 |
| 21 | 8.4 | Change the terms of reference for ExMC WG2 | Secretary | Completed November 2019 |
| 22 | 8.4 | Proceed to publication with ExMC/1520/DV (Rev TCD) following an editorial review of the listed standards and change as agreed during the meeting. | Secretary | Completed, TCD Ed 7.0 Published November 2019 |
| 23 | 8.5 | WG5 Convener Mr Teather to arrange for webinars to provide detailed training session on how to use the QAR standard report form. Also to consider a special training session on this during the ExTAG Training session | WG5 Convener | Delayed due to COVID-19.  Time constraints – planning for special ExTAG Training session in 2021 |
| 24 | 8.5 | Prepare an updated version of F-001 as proposed by WG5 with additional note to Section 3 of Document F001 QAR Report Form (to be Edition 3.2) to allow flexibility in using the Standard QAR Report Form | Secretariat | Completed Published as Ed 4.0 |
| 25 | 8.5 | Additional work by WG5 via an adHoc WG to further review the QAR report form and the possible idea of developing a guidance document on the application of the F001 QAR report form | ExMC WG5 | For next WG5 Ops meeting, noting the availability of OD 025 |
| 26 | 9.2 | Amend the membership of ExMarkCo to show Mr Roger Jones as representing User Interests. | Secretariat | Completed |
| 27 | 9.3 | With the ExMC agreeing to the concepts for a new IECEx Mark Licensing system, as detailed in ExMC/1521/CD, ExMarkCo is to proceed with the drafting of revised rules and Operational Documents that encompass these while taking note of issue raised during the ExMC Dubai meeting including issues related to small products | ExMarkCo | Completed Updated drafts issued for consideration during 2020 ExMC Meeting |
| 28 | 10.2 | In agreeing with the recommendations from the ExSFC report action is required on the recommendations contained in ExMC1495/R | Secretariat and ExSFC | ExSFC work is complete. New OD 302 is submitted for ExMC approval (ExMC/1612/DV) |
| 29 | 10.3 | Document ExMC/1496/DV to proceed for publication | Secretariat | Completed, IECEx 03-5 Ed 1.3 Published November 2019 |
| 30 | 10.4 | Document ExMC/1497/DV to proceed for publication | Secretariat | Completed OD 314-5 Ed 1.1 Published November 2019 |
| 31 | 10.5 | Document ExMC/1498/DV to proceed for publication | Secretariat | Completed OD 313-5 Ed 1.1 Published November 2019 |
| 32 | 11.1 | A review of the location for ExPCC Decision Sheets and Secretary to investigate availability of IT tools to support the Question bank | Secretariat | Decision sheet location Completed October 2019 |
| 33 | 11.2 | ExMC/1501/DV to proceed for publication | Secretariat | Completed OD 502 Ed 3.1 Published November 2019 |
| 34 | 12.1 | Secretariat to keep membership informed on developments concerning discussions over the IAF Resolution 2018/013 | Secretary | Ongoing , noting ExMC/1606/Inf update issued |
| 35 | 12.2 | Revise the IECEx representation to the JWG with OIML | Secretary | Work with OIML deferred due to COVID |
| 36 | 13.1 | Secretary to assist UNECE in finalising publication of the new UNECE CRA | Secretary | CA to chase up final editing and publishing, expected end of Q4,2020 |
| 37 | 13.1 | Issue a call for ExMC Member Bodies to nominate experts for the reactivated ExMC WG8 Regulatory Recognition | Secretariat | In progress. WG8 planned meeting for May 2020 deferred due to COVID |
| 38 | 13.1 | Explore the provision of a dedicated Regulators User Platform | WG8 | Refer Item 37 |
| 39 | 13.1 | Proceed to publication with ExMC/1540/Inf as an informative guide | Secretariat | Published as ExMC/1540/Inf and included on IECEx Website Information/ about IECEx  <https://www.iecex.com/information/about-iecex/> |
| 40 | 13.2 | Secretariat to contact ExCBs regarding the expectation of their promoting IECEx noting the NO remark concerning requirements of ISO/IEC 17065 | Secretariat | For discussion within new IECEx Marketing WG |
| 41 | 13.2 | Seek an exploratory meeting between Officers of IECEE, IECEx, TC 18, TC 31 to explore opportunities for cooperation | Secretary | Delayed due to COVID |
| 42 | 14 | AU to consider areas and items to address regarding the coverage of High Voltage by IEC 60079-7 and its possible impact on the scope of ExTL acceptance and report back to ExMC. ExMC WG2 and ExAG may also consider this issue. | AU | AU to consider proposal further |
| 43 | 15 | BR to provide a document copy of the verbal report given during the Dubai 2019 meeting | BR | Completed at the meeting |
| 44 | 15 | Secretariat to conduct a survey of member countries regarding their national scheme requirements and how IECEx is used / integrated | Secretariat | Completed. Survey issued ExMC/1619/Q |
| 45 | 15 | Secretary to continue to hold dialogue with individual member Countries regarding the alignment of IECEx and national scheme requirements | Secretary | On-going and to report annually at ExMC |
| 46 | 16.1.1 | 2018 Audited accounts to be presented to CAB for final approval | Secretary | Completed |
| 47 | 16.2 | Document ExMC/1481/Inf 2022 Budget outlook is to be used as a basis for developing the 2021 Draft budget following receipt of 2019 end of year accounts | Treasurer | Completed. 2021 Budget Approved by ExMC and CAB as CAB/1952/DV |
| 48 | 17 | ExMC WG15 to hold a meeting as part of the May 2020 IECEx Operational meetings | Secretary | Completed – WG15 determined no need to meet |
| 49 | 20 | When planning future meetings, the ExMC agreed that the timeframe should be middle to late September of each year, noting the commitments already made for the 2020, 2021 and 2022 meetings | Secretary | Ongoing |