



# IECEX OPERATIONAL DOCUMENT

IEC System for Certification to Standards relating to Equipment for use  
in Explosive Atmospheres (IECEX System)

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## Tasks and responsibilities delegated to the IECEx Executive





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## **Tasks and responsibilities delegated to the IECEx Executive**

INTERNATIONAL ELECTROTECHNICAL COMMISSION

**IECEX Operational Document 002**

**Tasks and responsibilities delegated to the IECEX Executive**

**Introduction**

This document is supplementary to IEC CA 01, IEC Harmonised Basic Rules, IECEX 01-S, IECEX Supplement to the IEC CA 01 and IECEX Rules and IECEX operational documents.

The purpose of this Operational Document is provide detail in support of IEC CA 01, Clause 8.11 as pertinent to the IECEX System and IECEX 01-S, Clause 8.11.

**Document History**

Date	Summary
June 2018	Original issue (Edition 1.0) published in accordance with ExMC Decision 2017/27 regarding ExMC/872C/DV

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## Tasks and responsibilities delegated to the IECEx Executive

Given that Clause 8.11 of the IEC CA 01 (Harmonised Basic Rules) states that

*“The Executive Group of the IEC CA System provides an advisory function and are empowered to make operational decisions between MC meetings, as delegated to them by the MC”*

the IECEx Executive is empowered to make operational decisions between ExMC meetings as delegated to them by the ExMC according to the list in this document.

While the following list is expected to be revised over time, upon publication of this document, the tasks and responsibilities delegated to the IECEx Executive by the ExMC exclusively includes the following:

- 1) Monitor the effective promotion strategies and activities of the System and make any recommendations to the ExMC
- 2) supervision of the processes of voting on reports of assessments and re-assessments of ExTL's and ExCB's throughout the year. This entails the tabulation of reasons for negative votes and any associated development of proposed resolutions for all initial assessments, surveillance assessments and re-assessments of applicant and accepted IECEx Testing Laboratories and Certification Bodies. Where assessment reports attract unresolved negative votes from the membership the reasons for negative votes and the proposed resolutions shall be circulated to member bodies to enable reconsideration of their original vote.
- 3) Preparation of actions on CAB related items for proposal to ExMC.
- 4) Assistance with the preparation of meetings of the ExMC
- 5) Investigation and mediation of complaints and instances of violation of IECEx Rules of Procedure that are not resolved as referred by the Secretariat. .
- 6) Supervision of actions subsequent to decisions in response to violation of the Rules of Procedure.

These will be supported by the ongoing work of the IECEx Executive Secretary and IECEx Secretariat staff in fulfilling the requirements of IECEx CA 01.

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