**Proposed Voting Process for 2020 ExTAG election of ExTAG Officers**

NOTE that IECEx 02 Edition 7.1, Clause 4.2.2 states that

*All ExCBs and ExTLs shall be members of the ExTAG. Where an organization is both an ExCB and an ExTL, it shall have only a single membership.*

**Process & Policy:**

1. The vote on new incumbents for the ExTAG Chair and ExTAG Deputy Chairs positions (to be recommended for appointment by ExMC at the 2020 ExMC meeting) to commence a first term of three years on 1st January 2021 will be taken at the at the end of first session (Day 1) of the 2020 ExTAG Meeting. Nominees for the two positions may (at the discretion of the ExTAG Chair) be provided with an opportunity to give a short verbal presentation of their commitment to the position to members participating in the first session (Day 1) of the 2020 ExTAG Meeting.

1. For the purposes of this ballot only, ExTAG members eligible to vote are defined as ONLY the ExCBs and ExTLs accepted in the IECEx 02 Scheme on the day that the vote is taken. Each eligible voting ExTAG member shall have a single vote on each officer position. If a body is both an accepted ExCB and ExTL it shall only have a single vote on each position (refer Clause 4.2.2 of IECEx 02).
2. It is proposed that voting for the candidates will take place by way of eligible members of ExTAG sending an email specifying their preferred candidate for each position to the IECEx Secretariat at [info@iecex.com](mailto:info@iecex.com) at the end of Day 1 of the 2020 ExTAG Meeting. The IECEx Secretariat will compile the results and report the successful candidates for each position at the commencement of Day 2 of the ExTAG Meeting.
3. In recognising the principles of voting defined in IEC CA 01, Clause 12, the following approach will be applied to the voting process employed to select the 2020 ExTAG meeting choice of incumbents for the ExTAG Chair and Deputy Chair positions:
4. Only those members of the IECEx ExTAG (as defined above) with a representative participating as a registered delegate in the first session (Day 1) of the 2020 ExTAG Meeting shall be eligible to vote. Voting by proxy is not permitted.
5. The current IECEx ExTAG Officers are not eligible to vote unless they are voting on behalf of their parent body and using the parent body’s single vote for each position.
6. *ex officio* members of the IECEx ExTAG are, as defined in IECEx 02, appointed to the IECEx ExTAG for a specific purpose and are not eligible to vote on the positions of ExTAG Chair and Deputy Chair.
7. the presence of at least half of the number of ExTAG members (as defined above) shall constitute a quorum. If a quorum is not present at a meeting (or during an inquorate portion of the meeting) the meeting may continue but all decisions must be phrased as recommendations to be confirmed through voting by correspondence.
8. Unless other provisions are made, the successful candidate shall be determined to be the candidate that receives the greatest number of votes by eligible voting members who are present and voting. Abstention is not considered as voting and asbstentions will not be counted when determining the result.
9. If votes are equally divided between two or more candidates the IECEx Chair shall, in consultation with the IECEx Executive, decide on the action to be taken to resolve this situation (this may be a repeat of the vote however other options are not excluded).