**INTERNATIONAL ELECTROTECHNICAL COMMISSION SYSTEM FOR  
CERTIFICATION TO STANDARDS RELATING TO EQUIPMENT FOR USE  
IN EXPLOSIVE ATMOSPHERES (IECEx SYSTEM)**

## Title: New IECEx Operational Document, IECEx OD 099, IECEx Document Management, Edition 1.0 – *Revised Draft*

To: Members of the IECEx Management Committee, ExMC

**Introduction**

In accordance with ExMC Decision 2020/20, this document is being recirculated as an updated Draft Edition 1.0 of the new IECEx Operational Document, *IECEx OD 099,* *IECEx Document Management.* This was originally prepared by ExMC WG1 and now incorporates feedback from the FR NC, USA NC, AU NC and various individuals provided during and after the 2020 ExMC meeting.

***This document is hereby submitted for ExMC approval via correspondence using the IECEx on-line voting system. ExMC Members are requested to submit their vote via the IECEx On-line Ballot System by the closing date 2020-12-18.***

***Please refer to OD 050 for guidance on the “IECEx On-line voting system.”***

**IECEx Secretary**

|  |  |
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IECEx   
OPERATIONAL DOCUMENT

IEC System for Certification to Standards relating to Equipment for use in Explosive Atmospheres (IECEx System)

IECEx OD 099:2020 (en)

Procedure for IECEx Document Management

Edition 1.0, 2020-12-01

IECEx OD 099

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The International Electrotechnical Commission (IEC) is the leading global organization that prepares and publishes International Standards for all electrical, electronic and related technologies.

**About IEC publications**

The technical content of IEC publications is kept under constant review by the IEC. Please make sure that you have the latest edition, a corrigenda or an amendment might have been published.

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IECEx OD 099

IECEx   
OPERATIONAL DOCUMENT

PRICE CODE

ZZ

INTERNATIONAL  
ELECTROTECHNICAL  
COMMISSION

Procedure for IECEx Document Management

Edition 1.0,  2020-12-01

IEC System for Certification to Standards relating to Equipment for use in Explosive Atmospheres (IECEx System)

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FOREWORD

**Document Owner**

IECEx ExMC – IECEx Management Committee

**History of changes**

|  |  |
| --- | --- |
| **Date** | **Brief summary of changes** |
| 2020-12-01 | N/A, as first edition |

# Purpose

The purpose of this IECEx Operational Document is to define the processes and procedures for the publication and maintenance of IECEx documents and publications according to their designated type or “level”. The details of the levels are explained in Section 2 of and Annex A to this IECEx Operational Document.

This IECEx Operational Document does not provide guidance on the detailed steps, software and procedures that IECEx Committees, Working Groups or other groups may use to prepare, review, discuss or recommend the publication of IECEx documents publications. Where already defined, these aspects are detailed in other IECEx Operational Documents (for example, IECEx Rules of Procedure, IECEx OD 035 and IECEx OD 302).

# Abbreviations

The following list of terminology and descriptions are provided to assist the application of this IECEx Operational Document:

Table  – Abbreviations

|  |  |  |
| --- | --- | --- |
| Abbreviation | Description | Comment |
| IEC CAB | IEC Conformity Assessment Board |  |
| ExMC | IECEx System Management Committee |  |
| ExTAG | IECEx Ex Testing and Assessment Group | reports to the ExMC |
| ExSFC | IECEx Service Facility Committee | reports to the ExMC |
| ExMarkCo | IECEx Conformity Mark Committee | reports to the ExMC |
| ExPCC | IECEx Personnel Certification Committee | reports to the ExMC |
| ExAG | IECEx Assessment Group | reports to the ExMC |
| HBR | Harmonized Business Rules |  |

# Levels of IECEx Publications

IECEx publications are divided into the following levels:

* 1. **Level I** – Rules of Procedure and Operational Documents of the IECEx system. These documents can be revised periodically and are systematically reviewed.
  2. **Level II** – Decisions of the IECEx System that are not changed once published as final and typically require no additional systematic content review following approval as a decision taken or endorsed by the ExMC.
  3. **Level III** – These are fixed meeting documents that are not changed once published as final and require no additional systematic content review following their acceptance by the supervising Scheme Committee, ExTAG, ExMC or Member Bodies as appropriate to the content.
  4. **Level IV** – These are publications that are prepared in response to extraordinary events and need to be published as a matter of urgency so that IECEx Member Bodies, Certification Bodies or Testing Laboratories have a timely reference and guidance on required actions. These will normally be published upon approval by the IECEx Executive Secretary (exercising the authority of Chief Executive Officer provided by *IEC CA 01*) in consultation with the IECEx Executive. These documents shall be submitted for endorsed at the next ExMC meeting.

# Main IECEx documents

The following is a list of the main types of IECEx documents:

* 1. IECEx Scheme Rules of Procedure – Operational Rules for the structure, constitution, and organization of the different IECEx schemes.
  2. IEC Conformity Assessment Systems – Basic Rules (IEC CA 01) – a document prepared and approved by the IEC Conformity Assessment Board (IEC CAB) that establishes Rules that apply generally to all IEC Conformity Assessment Systems of which the IECEx System is one. The HBR is published as IEC CA 01.
  3. IECEx Supplement to IEC CA 01 – more detailed specific requirements in addition to IEC CA 01 as applied to the IECEx System. The IECEx Supplement to the HBR is published as *IECEx 01-S*.
  4. IECEx Operational Documents - are mandatory procedural documents that supplement IECEx Rules of Procedure and provide details on how to comply with IECEx Rules of Procedure.
  5. Guides – These documents are to provide guidance for a specific activity.
  6. Forms – A document for recording, storing, or providing information in a predetermined format.

# IECEx Decisions

These are documents of the following types:

1. **ExMC Decisions** – decided by the ExMC and may be based on recommendations to the ExMC.
2. **IECEx Executive Decisions** – decided by the IECEx Executive in accordance with IECEx 0D 002 and may form recommendations to the ExMC, IEC CAB or other groups as appropriate.
3. **ExTAG Decisions** – decided by the ExTAG (typically at the annual ExTAG meeting) and may form recommendations to the ExMC.
4. **ExTAG Decision Sheets** – prepared under the supervision of the ExTAG in order to ensure consistent application of requirements until such consistency can be provided by the relevant IEC Standard or other publication.

NOTE: These may require systematic review.

1. **ExMC’s Committees Recommendations** – submitted to the ExMC by Committees (other than ExTAG) reporting to the ExMC (ExSFC, ExMarkCo, ExPCC and ExAG).
2. **ExSFC Decision Sheets** – prepared under the supervision of the ExSFC in order to ensure consistent application of requirements until such consistency can be provided by the relevant IEC Standard or other publication.

NOTE: These may require systematic review.

1. **ExPCC Decision Sheets** – prepared under the supervision of the ExPCC in order to ensure consistent application of requirements until such consistency can be provided by the relevant IEC Standard or other publication.

NOTE: These may require systematic review.

1. **ExAG Decisions** – decided by the ExAG and may form recommendations to the ExMC.
2. **Working Group Recommendations** – submitted to the relevant Committee(s). These may be endorsed or rejected by the supervising Committee.

# Definitions

The following terms are used within this document.

* Document Approver – A body or person having the authority to approve the document
* Document Owner – A body or person that has authority and responsibility for development, content, and maintenance of a document
* Effective Date – Date at which a document becomes effective when applicable if different from the publication date. Unless otherwise stated, IECEx publications require implementation from the date of publication and a new Edition or version supersedes all previous Editions or versions. If a transitional period or transitional arrangements apply to a specific document these shall be specified in the document (ideally in the Foreword or Introduction sections as appropriate)
* Template - A document format that serves as a basis for a new document
* History of changes – a brief summary of changes as illustrated in the example below should, according to Document Level, be included in the publication to record the complete history of the publication or document:

Table  – Example of publication history table

|  |  |
| --- | --- |
| Date | Brief summary of changes |
| 2015-06-08 | Added responsibilities for Secretariat in Clause 8 |
| 2016-06-12 | Multiple changes as outlined in ExMC/####/R |

# General process for document management

## Software for document management

A currently supported version of Microsoft Word shall be used for the preparation, review and storage of all IECEx publications.

## Identification of document changes

All proposed and agreed changes to a document shall be clearly indicated (by track changes as the preferred method) in a Redline Version (designated as “RLV”) published in addition to the new version.

## Controlled Document Categories

All controlled documents are classified into one of the categories identified in Annex A and shall include the following details as content.

### General

The requirements for all Levels of Documents are as follows:

1. Working documents still under preparation and consideration shall be clearly marked as draft by use of a DRAFT watermark.
2. Documents shall be submitted for approval according to Annex A prior to publishing.
3. Invalid or obsolete documents shall be archived and removed from or moved within the IECEx website to prevent unintended use (refer Clause 11).
4. Record of approvals and status changes shall be maintained by the IECEx Secretariat for all controlled documents.

### Level I Documents

Level I documents shall include the following basic elements:

* Title or subject
* Document number
* Issue date (yyyy-mm-dd)
* Effective date (yyyy-mm-dd)
* Revision date (yyyy-mm-dd)
* Scope
* History of changes
* Footer disclaimer as follows:

*This document is controlled and has been released electronically.   
Only the version on the IECEx Website is the current document version.*

### Level II Documents

Level II documents shall include the following basic elements:

* Title or subject
* Document number
* Issue date (yyyy-mm-dd) or applicable approval or implementation date(s)

### Level III Documents

Level III documents shall include the following basic elements:

* Title or subject
* Document number
* Issue date (yyyy-mm-dd)

### Level IV Documents

Level IV documents shall include the following basic elements:

* Title or subject
* Document number
* Issue date (yyyy-mm-dd)
* Effective date for implementation (if not on date of publication)
* Who must implement the contents of the document?
* Expiry, withdrawal or scheduled review date (if relevant)

Details of who approved its publication and who was consulted prior to publication

# Responsibilities

## Document Control Administrator (IECEx Secretariat)

The Document Control Administrator:

* is a role assigned to the IECEx Secretariat unless otherwise decided by the ExMC.
* reviews submitted document for any inconsistencies.

NOTE The IECEx Secretariat is permitted to fix typographical errors and make editorial revisions provided that the changes are not substantive (the intent of the content of the document is not affected) and that requirements are not added or removed.

* Verifies that submitted document has been approved for publication.
* Publication of the final controlled document

## Document Owner

The Document Owner:

* Prepares the document for review, consideration or approval as appropriate to the stage of development.
* Ensures accuracy of the content before submitting for consideration.
* Confirms that included definitions are not in conflict with, nor duplicated in, the *IECEx Guide 01C*, Terms and Definitions document.
* Helps resolve issues and comments raised during the document review process and after the publication.
* Reviews the document within the prescribed review cycle.

In the case of some IECEx publications (for example, those IECEx Operational Documents that apply to more than one IECEx Scheme) more than one Committee, Working Group or other group may have a need to provide input to their maintenance or revisions – in this case the Document Ownership can be delegated in full or in terms of Sections or Clauses of the publication to another group. The details of Document Owner(s) and any delegations made by the nominated Document Owner are specified in Annexes A, B and C of this Operational Document. Irrespective of any delegation, the nominated Document Owner shall supervise the delegate’s work and ensure the complete all Document Owner tasks as assigned above.

IECEx publications should include details of the Document Owner and these can be added at the next revision of publications where such details are not currently included.

## Document Approver

The Document Approver ensures that each document submitted for review or consideration is acted upon in due time and that notification is provided to the document owner upon approval or rejection of the submitted document. The processes employed by the Document Approver will be determined by the policies and procedures of their respective Committee or Working Group and these may be defined in other IECEx Publications (for example, IECEx OD 035)

# Document Format

* All documents must be prepared and submitted to the IECEx Secretariat by the Document Owner in Microsoft Word using *.docx* format.
* Proposed changes to existing publications shall be submitted using the “Track Changes” feature of Microsoft Word.
* IECEx publications provided to users for completion by editing may be published in Microsoft Word using *.docx* format.
* Completed forms, templates and documents for voting when circulated to IECEx Member Bodies shall be issued in PDF format.
* All other publications shall be published in PDF format.
* The IECEx Secretariat shall conduct an editorial review and correction, where necessary, of format, font, punctuation and spelling prior to publication.

# Document Identity Control

* The IECEx Secretariat will assign a unique Document Number to each new document or publication in accordance with Annex A prior to publication. Ideally a unique Document Number will be assigned in the early stages of development and a document proposer may request the assignment of a Document Number from the IECEx Secretariat.
* This IECEx Operational Document shall be regularly updated to include details of any new documents or publications.

# Document Version Control

* Original publications shall be designated as Edition 1.0
* Amendments that provide additional guidance, change only minor parts of the document, or add content to existing requirements shall be designated with as Edition #.1 following by Edition #.2 for any subsequent amendments to the same Edition etc.
* The revision of a publication that adds new requirements or represents major changes shall be designated as a new Edition #.0

# Document Accessibility

* Level I controlled documents and their most recent “red-line version” shall be electronically accessible to all relevant parties via the IECEx website.
* For all other controlled documents, the latest version shall be electronically accessible to all relevant parties via the IECEx website.
* IECEx Publications that contain commercially sensitive content or that are “committee-in-confidence” may be password protected and hence are only accessible to parties that have been provided with the relevant password. The need for a password will be evident when an attempt to open the link to a publication that is displayed on [www.iecex.com](http://www.iecex.com).

# Document Maintenance

1. For Level I controlled documents shall be subject to periodic review on a maximum three**-**year cycle by the Document Owner. If the document has been reviewed prior to the assigned review date, together with or independent of any modifications, the cycle may be reset at the discretion of the Document Owner.
2. The ExMC shall require each Committee and ExMCWG to report during the annual ExMC meeting on the status of their relevant controlled documents.
3. The Secretariat shall publish all Level I publications on the IECEx Website and provide details of:
   1. Document number
   2. Document name or title
   3. Publication date/ effective date

# Proposals for new IECEx documents and amendments to existing documents

The process for stakeholders to propose:

* 1. a new IECEx document or publication, or
  2. amendments to existing IECEx documents or publications

is outlined in the Figure 1:

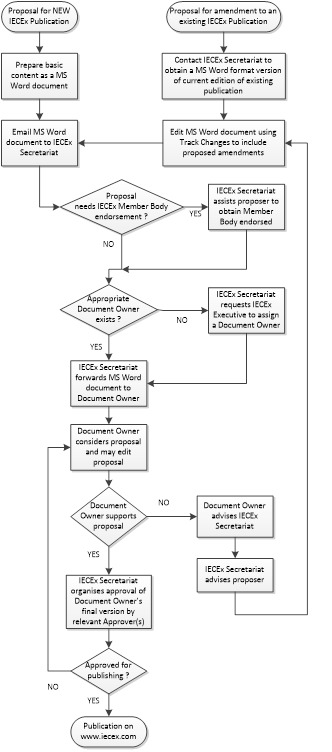


Figure  – Document process

# Document Archiving

Unless otherwise stated, IECEx publications require implementation from the date of publication and a new Edition or version supersedes all previous Editions or versions. In order to prevent inadvertent use, superseded Editions and versions are withdrawn from normal access at [www.iecex.com](http://www.iecex.com). Upon withdrawal, these documents are archived in either the Archives section of [www.iecex.com](http://www.iecex.com) or on the IECEx server depending on the future needs for bodies to access these documents.

The IECEx Secretariat is responsible for archiving controlled documents that have been withdrawn. Requests for a copy of an archived controlled document that is not available in the Archives section of [www.iecex.com](http://www.iecex.com) may be submitted to the IECEx Secretariat.

# Document Retention

Controlled Documents that have been withdrawn or superseded shall be permanently stored and maintained in electronic format (both PDF and MS Word using *.docx* format) by the IECEx Secretariat and remain available (as per Clause 8 and 11 above) for a minimum of ten (10) years.

1. (informative)   
     
   Control of documents

| Level | Controlled Document | Document Owner | Document Approver | IECEx Reference Procedure | Document Numbering Convention |
| --- | --- | --- | --- | --- | --- |
| I | IEC Conformity Assessment Systems Harmonised Basic Rules (HBR) | IEC CAB | IEC CAB | Not applicable | As determined by IEC CAB |
| I | IECEx Supplement to the HBR | ExMC | IEC CAB | Not applicable | As determined by IEC CAB |
| I | IECEx Scheme Rules of Procedure | Relevant Scheme Committee reporting to the ExMC – refer Annex A | ExMC | Nil | IECEx aa-b 1 |
| I | IECEx Operational Documents that establish requirements | Relevant Scheme Committee reporting to the ExMC – refer Annex C | ExMC | Nil | IECEx OD ccc-d 2 |
| I | IECEx Operational Documents that provide guidance (for example. IECEx OD 011-#) | IECEx Secretariat | IECEx Secretariat | Nil | IECEx OD ccc-d 2 |
| I | ExTAG Decision Sheets | ExTAG | ExTAG | IECEx OD 035 | ExTAG/DS/yyyy/xx 3 |
| I | ExSFC Decision Sheets | ExSFC | ExSFC | IECEx OD 302 | ExSFC/DS/yyyy/xx 3 |
| I | ExPCC Decision Sheets | ExPCC | ExPCC | IECEx OD 508 | ExPCC/DS/yyyy/xx 3 |
| I | IECEx Guides | IECEx Secretariat | Relevant IECEx Scheme Committee OR ExMC as necessary | Nil | IECEx Guide ggg |
| I | IECEx Bulletin | IECEx Secretariat | ExMC | Nil |  |
| I | Technical Capability Documents | ExMC WG2 | ExMC |  | TCD xxxxxx-## 5 |
| I | Forms - Application | Secretariat | ExMC |  | None specified |
| I | Forms – QAR Blanks | ExMC WG5 | ExMC |  | None specified |
| I | Forms – ExTR Blanks | ExTAG WG1 | ExMC |  | None specified |
| I | Forms – FAR Blanks | ExSFC | ExSFC |  | None specified |
| I | Forms - Assessors | ExAG | ExMC 11 |  | F-\*\*\* |
| I | IECEx Conformity Mark License Agreements | IEC and Licensee | IEC and Licensee | IECEx OD 422 | None specified |
| II | ExMC’s Meeting Decisions | ExMC | ExMC members at an ExMC Meeting or by correspondence |  | “Decision yyyy/xx” 6 |
| II | IECEx Executive Decisions | IECEx Executive | ExMC to endorse at ExMC Meeting or by correspondence between meetings | IECEx OD 002 | “Exec Decision yyyy/xx” 6 |
| II | ExMC’s Committees Meeting Decisions | Relevant Scheme Committee or Group reporting to the ExMC | ExMC to endorse at ExMC Meeting or by correspondence |  | “Decision ggggg/yyyy/xx” 7 |
| III | ExMC Meeting Documents  Note: The final document may be in the next year meeting as the final corrected version | IECEx Secretariat | ExMC |  | Document name: 8  ExMC/xxxxr/zz  File name:  ExMC\_xxxxr\_zz |
| III | ExMC’s Committees Meeting Documents | Relevant Scheme Committee reporting to the ExMC | ExMC |  | Document name: 9  ccc/xxxx/zz  File name:   ccc\_xxxx\_zz |
| IV | IECEx Extraordinary or Emergency publications | IECEx Executive Secretary | IECEx Executive Secretary in consultation with IECEx Executive | IECEx OD 002 | IECEx/xxx/EP 10 |
| NOTE  1  Where “aa” is a number 01, 02, 03, 04, 05 and where “b” is optional suffix.  2  Where ‘ccc’ = a unique document number and where “d” is optional suffix  3  Where “yyyy” is the year of issue and “xxx” is the xxxth DS issued in the year “yyyy”.  4  Where “ggg” = a unique document number  5  Where “xxxxxx” = IEC, ISO or ISO/IEC Standard and (as appropriate) “xx” = Part number for the Standard  6  Where “yyyy” is the year of issue and “xx” is the xxth decision taken in the year “yyyy”.  7  Where “ggggg” is the group ID (eg. ExTAG or ExAG) “yyyy” is the year of issue and “xx” is the xxth Decision taken by the group in the year “yyyy”  8  Where “xxxx” is the document number and may include a revision suffix revision (where r is A, B, C…..)  and “zz” defines the document type as follows:  CD = Document for Committee consideration  DA = Draft Agenda  DL = Decision List  DV = Document for Vote in a meeting or by correspondence  RV = Results of voting  R = Report  RM = Minutes report  INF= Document for information  Q = questionnaire  RQ = Results of questionnaire  AC = Administrative Circular  9  Where “ccc” = the Committee ID and may be: ExSFC, ExMarkCo, ExPCC, etc. and “xxxx” = the document number and “zz” denotes document type\*  10 Where ‘xxx’ = a unique document number  11 ExMC Decision 2020/12 permits ExAG to revise the Annex to F-003 without ExMC approval | | | | | |
|  | | | | | |

1. (informative)   
     
   IECEx Rules – Management Responsibility

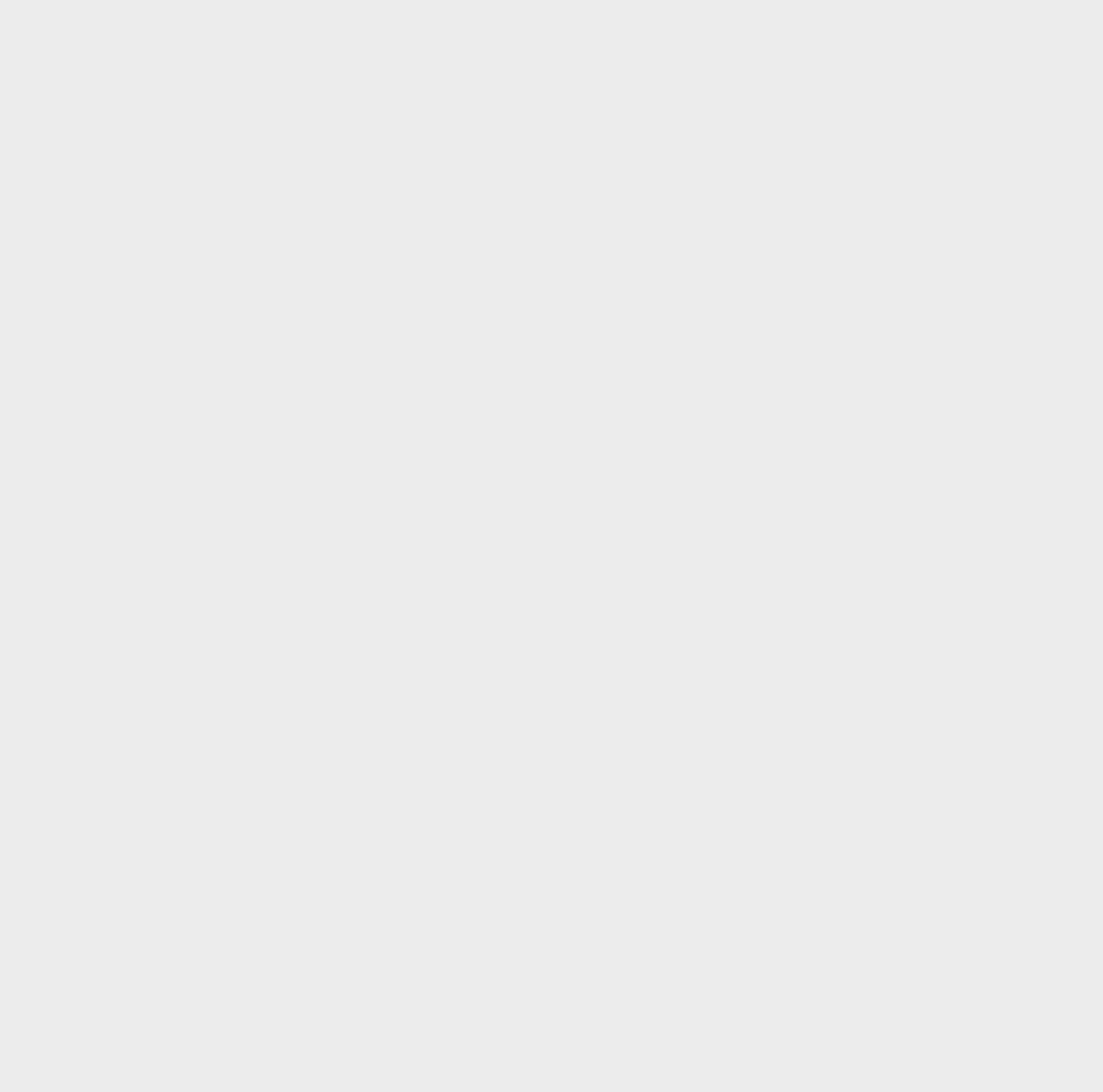
|  |  |  |
| --- | --- | --- |
| Document | Document Owner | Delegated to: |
| IECEx 01-S | ExMC | Nil |
| IECEx 02 | ExMC | ExMC WG1 |
| IECEx 03-0 | ExSFC | Nil |
| IECEx 03-2 | ExSFC | Nil |
| IECEx 03-3 | ExSFC | Nil |
| IECEx 03-4 | ExSFC | ExSFC WG4 |
| IECEx 03-5 | ExSFC | ExSFC WG5 |
| IECEx 04 | ExMarkCo | Nil |
| IECEx 05 | ExPCC | ExPCC WG1 |
| IECEx 06 | ExMC | ExAG |

1. :  
   (informative)   
     
   IECEx Operational Documents - Management Responsibility

| Document | Document Owner | Delegated to: | Comments |
| --- | --- | --- | --- |
| IECEx OD 002 | ExMC | Not delegated |  |
| IECEx OD 003-1 | ExAG | Not delegated |  |
| IECEx OD 003-2 | ExAG | Not delegated |  |
| IECEx OD 008 | ExMC | Not delegated |  |
| IECEx OD 009 | ExMC | ExMC WG1 |  |
| IECEx OD 010-1 | ExMC | ExTAG |  |
| IECEx OD 010-2 | ExMC | ExTAG |  |
| IECEx OD 011-1 | ExMC | IECEx Secretariat |  |
| IECEx OD 011-2 | ExMC WG1 | IECEx Secretariat |  |
| IECEx OD 011-3 | ExSFC | IECEx Secretariat |  |
| IECEx OD 011-4 | ExMarkCo | IECEx Secretariat |  |
| IECEx OD 011-5 | ExPCC | IECEx Secretariat |  |
| IECEx OD 011-10 | ExMC | IECEx Secretariat |  |
| IECEx OD 012 | ExTAG | Not delegated |  |
| IECEx OD 017 | ExTAG | Not delegated |  |
| IECEx OD 018 | ExTAG | Not delegated |  |
| IECEx OD 019 | ExMC | Not delegated |  |
| IECEx OD 020 | ExTAG | Not delegated |  |
| IECEx OD 021 | ExTAG | Not delegated |  |
| IECEx OD 023 | ExMarkCo | Not delegated | To be renamed as IECEx OD 423 |
| IECEx OD 024 | ExMC | ExTAG WG6 |  |
| IECEx OD 025 | ExMC | ExMC WG5 |  |
| IECEx OD 026 | ExMC | ExMC WG5 |  |
| IECEx OD 031 | ExMC | Not delegated |  |
| IECEx OD 032 | ExAG | Not delegated |  |
| IECEx OD 033 | ExMC | Not delegated |  |
| IECEx OD 034 | ExMC | ExTAG |  |
| IECEx OD 035 | ExMC | ExTAG |  |
| IECEx OD 050 | ExMC | IECEx Secretariat |  |
| IECEx OD 060 | ExMC | IECEx Executive |  |
| IECEx OD 099 | ExMC | IECEx Secretariat |  |
| IECEx OD 107 | ExMC | ExAG |  |
| IECEx OD 202 | ExTAG | ExTAG WG10 |  |
| IECEx OD 203 | ExMC | ExMC WG1 |  |
| IECEx OD 204 | ExAG | Not delegated |  |
| IECEx OD 205 | ExAG | Not delegated |  |
| IECEx OD 206 | ExAG | Not delegated |  |
| IECEx OD 207 | ExMC | ExTAG WG12 |  |
| IECEx OD 208 | ExMC | ExMC WG5 |  |
| IECEx OD 209 | ExMC | ExMC WG1 |  |
| IECEx OD 210 | ExTAG | Not delegated |  |
| IECEx OD 233 | ExMC | ExTAG |  |
| IECEx OD 250 | ExMC | ExMC WG5 |  |
| IECEx OD 255 | ExMC | Not delegated |  |
| IECEx OD 280 | ExTAG | Not delegated |  |
| IECEx OD 301 | Not applicable | EASA /AEMT |  |
| IECEx OD 313-2 | ExSFC | Not delegated |  |
| IECEx OD 313-3 | ExSFC | Not delegated |  |
| IECEx OD 313-4 | ExSFC | ExSFC WG4 |  |
| IECEx OD 313-5 | ExSFC | ExSFC WG5 |  |
| IECEx OD 314-2 | ExSFC | Not delegated |  |
| IECEx OD 314-3 | ExSFC | Not delegated |  |
| IECEx OD 314-4 | ExSFC | ExSFC WG4 |  |
| IECEx OD 314-5 | ExSFC | ExSFC WG5 |  |
| IECEx OD 315-5 | ExSFC | ExSFC WG5 |  |
| IECEx OD 316-2 | ExSFC | Not delegated |  |
| IECEx OD 316-3 | ExSFC | Not delegated |  |
| IECEx OD 316-4 | ExSFC | ExSFC WG4 |  |
| IECEx OD 316-5 | ExSFC | ExSFC WG5 |  |
| IECEx OD 422 | ExMarkCo | Not delegated |  |
| IECEx OD 501 | ExPCC | ExPCC and ExAG |  |
| IECEx OD 502 | ExPCC | ExPCC WG1 |  |
| IECEx OD 503 | ExPCC | ExPCC WG1 |  |
| IECEx OD 504 | ExPCC | ExPCC WG2 |  |
| IECEx OD 505 | ExPCC | ExPCC and ExAG |  |
| IECEx OD 507 | ExPCC | ExAG |  |
| IECEx OD 521 | ExPCC | ExPCC WG4 |  |

1. (informative)  
   IECEx Forms - Management Responsibility

| Document | Document Owner | Delegated to: | Comments |
| --- | --- | --- | --- |
| F-001 | ExMC | ExMC WG5 |  |
| F-002 | ExMC | ExMC WG5 |  |
| F-003 | ExAG | Not delegated |  |
| F-004 | ExAG | Not delegated |  |
| F-005 | ExAG | Not delegated |  |
| F-006 | ExAG | Not delegated |  |

INTERNATIONAL IEC SYSTEM FOR CERTIFICATION TO

ELECTROTECHNICAL STANDARDS RELATING TO EQUIPMENT

COMMISSION FOR USE IN EXPLOSIVE ATMOSPHERES

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