

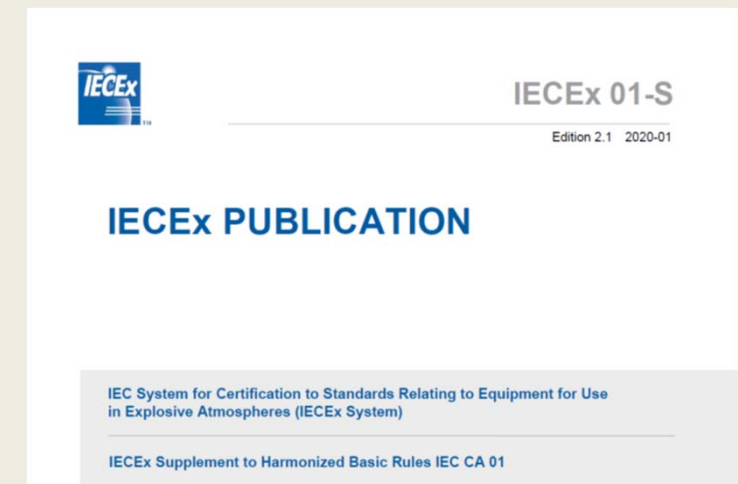
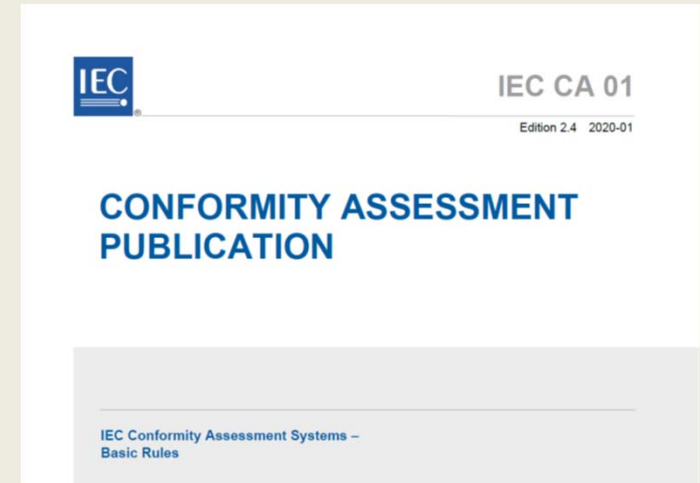


IECEX Executive – Overview and Items dealt with since IECEx 2021 Annual meeting

IEC CA 01 – IEC Conformity Assessment Systems – Basic Rules

Clause 8.2 Defines the Executive Group as

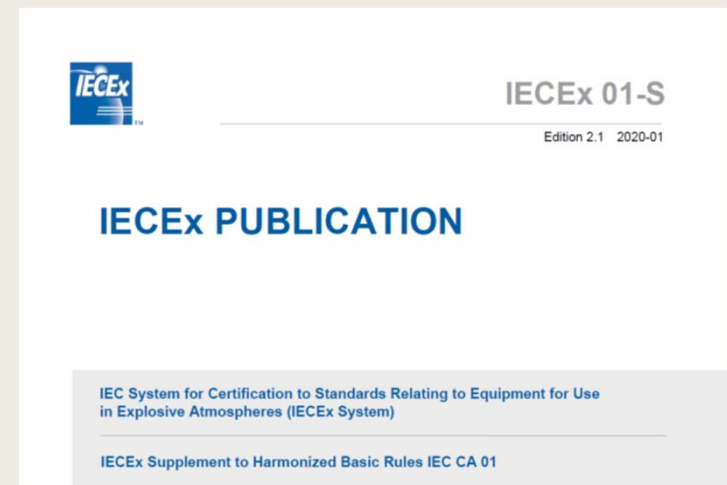
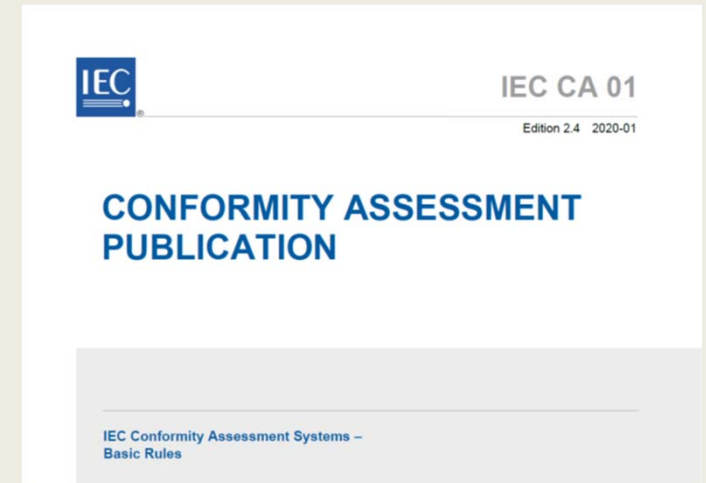
- a) The Officers of the CA System;
- b) The Chair, Vice or Deputy Chair and Secretary of Committees established by the Management Committee;
- c) Immediate Past Chair of the CA System



IECEX 01-S – IECEx Supplement to the Basic Rules

Clause 8.2 of identifies the Executive as:

- a) The CAB appointed Officers of the System;
- b) the Chair of the ExTAG;
- c) the Deputy Chair of the ExTAG;
- d) the Chair of the ExMarkCo;
- e) the Chair of the ExPCC;
- f) the Deputy Chair of the ExPCC;
- g) the Chair of the ExSFC;
- h) the Deputy Chair of the ExSFC;
- i) the Convenor of the ExAG;
- j) the Deputy Convenor of the ExAG; and
- k) the Immediate Past IECEX Chair



IECEX OD 002 – IECEx Operational Document Tasks and responsibilities delegated to the IECEx Executive

Clause 8.11 of the IEC CA 01 (Basic Rules) states that:

“The Executive Group of the IEC CA System provides an advisory function and are empowered to make operational decisions between MC meetings, as delegated to them by the MC. They shall, in addition, carry out any other task(s) assigned to them by the MC. With the Chair’s agreement, members of the Executive Group may attend all meetings associated with the IEC CA System ”

Overview of Responsibilities (Extract from IECEx OD 002):

- 1) Monitor promotion strategies and activities of the System and make any recommendations to ExMC
- 2) Supervision of the processes of voting on reports of assessments and re-assessments of ExTL's and ExCB's throughout the year including development of proposed resolutions of unresolved negative votes concerning initial assessments, surveillance assessments and re-assessments of applicant and accepted IECEx Testing Laboratories and Certification Bodies.
- 3) Preparation of actions on CAB related items for proposal to ExMC.
- 4) Assistance with the preparation of meetings of the ExMC
- 5) Investigation and mediation of complaints and instances of violation of IECEx Rules of Procedure that are not resolved as referred by the Secretariat.
- 6) Supervision of actions subsequent to decisions in response to violation of the Rules of Procedure.

Items dealt with by the IECEx Executive since 2021 IECEx Meetings. (Dealt with during meetings or via correspondence)

- a. Oversight of Actions arising from the 2021 IECEx Management Committee meeting – **Refer ExMC/1877/R**
- b. Oversight of application of IECEx OD 060 – *Business Continuity Measures* to deal with COVID-19 and its **updating to Edition 2.1 + review of its use/application.**
- c. Oversight of the IECEx Finances, review of the 2021 IECEx Accounts and preparation of the 2023 Budget (**ExMC/1814/DV also CAB/2175A/DV**) and the 2024/2025 Financial Outlook (**ExMC/1830/Inf**)
- d. Preparations for the 2022 Annual ExTAG and ExMC Meetings
- e. Review of the IECEx Promotional Videos – **All 3 now completed as at Aug 2022**

Continued.....

- f. Consideration of the inclusion of ISO Standards related to the Hydrogen Economy and the ExMC 19 prepared Business Case (during its January 2022 meeting) – **2022 ExMC Meeting Agenda item 8.6**

- g. Monitoring of Feedback and any Complaints received including misuse of the IECEx logos/Marks and Brand – **No issues requiring raising with the ExMC nor the IEC Conformity Assessment Board, CAB**

- h. Oversight of Activities of Committees reporting to the ExMC

Meetings Held since 2021 ExMC Meeting:

24th January 2022

- Monitor status of 2021 Action Items
- Deal with Finances + 2023 budget preparations
- Review use of OD 060
- Prepare for 2022 Annual Meetings
- Review of IECEx 03 Services animated video
- Review of the ExMC WG19 Business case and ExCB survey for inclusion of ISO TC 197 H2 Standards for the Hydrogen Economy

5th September 2022

- Review Finances + Review of 2021 accounts + Outlook
- Review Agenda for ExTAG and ExMC 2022 Annual Meetings
- Review use of OD 060
- Review Report from ExMC WG19 re H2 and new OD 290
- Monitor activities of Committees reporting to ExMC
- Preparations for 2023 meetings with host GB

Subsequent to these meetings the committee will continue to provide:

- a. Oversight of Actions arising from the 2022 IECEx Management Committee meeting, this meeting.
- b. Oversight of application of IECEx OD 060 – *Business Continuity Measures* to deal with COVID-19 and to review its current use/application during Q4 2022.
- c. Oversight of the IECEx Finances, review of the 2022 end year IECEx Accounts and preparation of the 2024 Budget and the 2025/2026 Financial Outlook.
- d. Preparations for the 2023 Annual ExTAG and ExMC Meetings
- e. Oversight of Activities of Committees reporting to the ExMC
- f. Any other items assigned to the IECEx Executive during the 2022 IECEx Annual meeting of the Management Committee.

