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CAB/2262/INF

2022-09-05

INTERNATIONAL ELECTROTECHNICAL COMMISSION

CONFORMITY ASSESSMENT BOARD (CAB)

Meeting **52**, San Francisco, 2022-10-31

SUBJECT

agenda item 9.2

ISO/CASCO Technical Expert Group (TEG) - Call for experts

BACKGROUND

The Technical Interface Group (TIG) is a subgroup of ISO/CASCO. The TIG is forming a TEG (Technical Expert Group) which will be a pool of people with different but relevant knowledge and experience and when a topic arises that is within their knowledge and experience, they will be contacted to take part in an online session. There are no regular meetings, and a member may never be called to participate or may be called frequently, depending on the topics that arise.

In the Annex is the ISO/CASCO call for experts and the full description of the role.

ACTION

Membership in the ISO/CASCO/TIG/TEG is open to anyone with relevant knowledge and experience. Those who are interested to join can submit their nomination anytime (there is no closing date) to casco@iso.org directly. In addition to the CV, for each candidate, please indicate:

- a) first name, family name, organization and current position;
- b) contact details (email);
- c) level of understanding of the ISO/IEC Directives, Clause 33 and its application;
- d) level of knowledge of conformity assessment principles and standards and experience of working with the CASCO Toolbox;
- e) any specific area of expertise, for example MSS certification, product certification, certification of persons, validation/verification, testing and calibration laboratories, etc.;
- f) any knowledge of a particular ISO/TC subject area, for example circular economy, IT, food, plastics, petroleum, etc.
- g) For any questions and additional information, please contact casco@iso.org.

Originator: CAB Secretariat

Annex



International Organization for Standardization
Organisation internationale de normalisation
Международная организация по стандартизации

Ch. de Blandonnet 8 | CP 401, 1214 Vernier | Geneva, Switzerland | T: +41 22 749 01 11 | central@iso.org | www.iso.org

Your ref. N 1308
Our ref.

**TO THE MEMBERS OF CASCO AND
ORGANIZATIONS IN LIAISON**

Date 6/3/22

Call for nominations - Technical Expert Group (TEG)

Dear Sir/Madam,

Following the approval of the Terms of Reference of the Technical Expert Group (TEG) during the Committee Internal Ballot (CIB) that closed on 2022-04-21, CASCO members and A-liaisons are invited to nominate experts with suitable expertise to join the TEG.

TEG membership is open to any expert meeting the criteria defined under Clause 5 of the Terms of Reference (see Annex). Nominations to the TEG can be submitted anytime (there is no closing date) and should be sent to casco@iso.org. In addition to the CV, for each candidate, please indicate:

- a. first name, family name, organization and current position;
- b. contact details (email);
- c. level of understanding of the ISO/IEC Directives, Clause 33 and its application;
- d. level of knowledge of conformity assessment principles and standards and experience of working with the CASCO Toolbox;
- e. any specific area of expertise, for example MSS certification, product certification, certification of persons, validation/verification, testing and calibration laboratories, etc.;
- f. any knowledge of a particular ISO/TC subject area, for example circular economy, IT, food, plastics, petroleum, etc.

For any questions and additional information, please contact casco@iso.org.

Yours faithfully,

Cristina Draghici
Director | Conformity Assessment and Consumer Matters
CASCO Secretary

Annex: TEG Terms of Reference

Annex A - Technical Expert Group (TEG) Terms of Reference

1. Purpose

The Technical Expert Group (**TEG**) supports the CASCO Technical Interface Group (**TIG**) in fulfilling the TIG Terms of Reference, ensuring that ISO/CASCO conformity assessment policies and Clause 33 in ISO/IEC Directives Part 2 are adhered to by the ISO Technical Committees (ISO/TCs).

2. Objectives

In close cooperation with the CASCO Secretariat, and where necessary, in consultation with the CASCO/TIG, Technical Expert Group members (TEG) provide input into the technical work of the ISO/TCs, based on Clause 33 of Part 2 of the [ISO/IEC Directives](#) (hereinafter "Clause 33").

3. Activities & operations

The activities of the TEG are coordinated by the CASCO Secretariat, reporting to the CASCO/TIG. The TEG has a technical advisory role to the Secretariat and TIG, with TIG having the final decision in any complex matters.

CASCO Secretariat can call upon TEG experts on an ad-hoc basis. The TEG works exclusively remotely (emails or calls). Suitable experts are solicited based on their area of expertise (e.g., product certification, personnel certification, MSS certification, testing, inspection, etc.) to assist the CASCO Secretariat with the following:

- a. review the NWIP or drafts of standards previously identified by the CASCO Secretariat as having conformity assessment aspects and potentially infringing the Clause 33;
- b. once the review is completed, discuss and consolidate comments and propose solutions to be submitted to the ISO/TC - this is to be performed under the lead of the CASCO Secretariat;
- c. occasionally, participate in calls with the ISO/TC and CASCO Secretariat to explain the submitted comments and proposed solutions to the ISO/TC leadership.

In some special cases, when some ISO/TCs are identified as high priority and require extensive and long-term CASCO involvement, more experienced TEG members may be solicited to help monitor the ISO/TC work on behalf of CASCO and report back to the Secretariat and/or TIG, as appropriate.

TEG experts could also be asked to actively participate in the ISO/TC work as co-convenors or experts representing CASCO for the duration of a particular project. These are special cases to be discussed and rely on preliminary agreement between the TEG member, its NSB, CASCO Secretariat and TIG and will follow the ISO/IEC Directives.

As with other CASCO work, members of the TEG will be expected to find the funding necessary for their participation.

4. Membership

The TEG membership is composed of experts nominated by CASCO Members and A-Liaisons, with unlimited number of candidates allowed per member/organization. The nomination can be made anytime, whenever a new expert with suitable competence and willing to contribute to the TEG is identified. Once nominated, the expert remains member of the TEG until the nominating organization requests the CASCO Secretariat for removal. The names and contact details of TEG experts are maintained up to date by the CASCO Secretariat.

The responsibility of the TEG expert is to provide technical input into the work of the ISO/TCs based on Clause 33. In this role, TEG experts do not represent the interests of the member of organization that nominated them but rather contribute their technical expertise on behalf of CASCO/TIG, in close collaboration with the CASCO Secretariat.

The TEG members will input into the consultations launched and requested by the CASCO Secretariat. It will be the responsibility of the Secretariat to formulate and convey the input to the ISO/TCs.

While the TEG acts on behalf of the CASCO/TIG, it has its own membership. While an expert can be part of both groups, the nomination process for each of the groups is distinct and being a member of the TEG does not imply that you are de facto becoming a member of the TIG.

5. Competence

The participation in TEG offers insights on a wide spectrum of conformity assessment applications across the ISO/TCs. In terms of competence, TEG volunteers are expected to:

- g. have a full understanding of Clause 33 and its application;
- h. have knowledge and experience of conformity assessment principles and standards in the (CASCO Toolbox) and an understanding of how these tools interact with each other;
- i. have a specific area of expertise, for example MSS certification, product certification, certification of persons, validation/verification, testing and calibration laboratories, etc;
- j. as an added value, have knowledge of a particular TC subject area.

The experts joining the TEG will work in close cooperation and with the support of CASCO Secretariat. Participation in TEG will enable the person to gain an insight into the collaboration between CASCO and ISO/TCs and more generally into the work of TIG and CASCO.