**INTERNATIONAL ELECTROTECHNICAL COMMISSION SYSTEM FOR**

**CERTIFICATION TO STANDARDS RELATING TO EQUIPENT FOR USE**

**IN EXPLOSIVE ATMOSPHERES (IECEx SYSTEM)**

**Circulated to: IECEx Management Committee (ExMC)**

**Title: Report on Actions Items from the 2022 ExMC Remote Meeting**

INTRODUCTION

This documents provides a report to ExMC on the Status of Action Items from the 2022 ExMC Meeting held remotely, re Document ExMC/1903A/RM Confirmed Minutes of the 2022 ExMC Remote meeting.

This document is listed for reporting at the 2023 ExMC remote meeting, noting the following Status.

15 Items = Completed

13 Items = Currently underway

3 Items = to be commenced [ 14, 16, 18,]

**IECEx Secretariat**

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| **Address:**  **IECEx Secretariat**  **Level 33, Australia Square**  **264 George Street**  **Sydney NSW 2000**  **Australia** | **Contact Details:**  **Tel: +61 2 4628 4690**  **Fax: +61 2 4627 5285**  **e-mail:** [**info@iecex.com**](mailto:info@iecex.com)  [**http://www.iecex.com**](http://www.iecex.com) |

**ANNEX B from ExMC/1903A/RM**

**Action Items from the 24th Meeting of the IECEx ExMC 2022**

| **Item** | **Agenda Item** | **Actions Arising from the Meeting** | **By Whom** | **Status** |
| --- | --- | --- | --- | --- |
| 1 | 3.2.1 | Actions from last meeting (ExMC/1877/R) Item 4 carries forward  (Secretariat to liaise with new TC 31 / IECEx Liaison Officer regarding stocktake of TC 31 publications used within IECEx) | Secretariat | Following the meeting    **Stocktake completed** refer embedded file  suggest next step is for discussion at the next TC 31 JWG 50 |
| 2 | 4.1 | Routine audit of Secretariat by IECEx Chair as per IECEx OD 003-2 to be carried out and reported to next ExMC meeting | IECEx Chair | Prior to 2023 ExMC meeting  IECEx Chair to report at the 2023 Edinburgh Meeting  ExMC Agenda item 4.1 |
| 3 | 4.3 | Report to CAB on the ExMC Nomination of Mr Paul Meanwell to serve a further term as IECEx Chair and seek CAB Approval | Secretariat | Following the meeting  **Completed with CAB recording Decision for re-appointment of Mr Meanwell.** |
| 4 | 6.5 | Return to face to face engagements according to decision 2022/09 allowing for special conditions according to Decision 2022/09 | Secretariat to implement | From 1 January 2023  On-going while still making use of Remote meetings especially for WGs |
| 5 | 7.2.1 | Formal appointment of Hong Zhao as an IECEx assessor | Secretariat to implement | **Completed** |
| 6 | 7.2.1 | Document ExMC/1863/DV proceed to publication as revised edition OD 204  *(Midterm assessment report form according to Sect 3 of OD 003-2* | Secretariat | **Completed Published as F-012 Edn 1.0** |
| 7 | 7.2.1 | Document ExMC/1864/DV proceed to publication as revised edition OD 205  (*Checklist for the review of CoCs, ExTRs, QARs for midterm assessments)* | Secretariat | **Completed Published as F-013 Edn 1.0** |
| 8 | 7.2.1 | Investigating option for an F Form for Declaring National Differences as part of the consideration of an electronic/on-line solution to the IECEx Bulletin | Secretariat | Addressed by introduction of new IECEx On-Line Bulletin – to be discussed in Edinburg  ExMC Agenda 8.5 |
| 9 | 8.2.1 | Implement action items arising from the ExTAG Chair report | Secretariat | Following the meeting  Included within regular ExTAG Officers Meetings |
| 10 | 8.3 | ExMC WG1 to reconsider the FRNC proposal for the application of Decision 2021/05 (and FRNC to also provide details of the problem to be solved by the proposal) regarding the publication of ATFs scopes (perhaps via a register similar to that used in accordance with IECEx OD 024). | EMC WG1 | At the next WG1 meeting |
| 11 | 8.3 | Document ExMC/1858/DV proceed to publication as revised edition IECEx 02  *(IECEx 02 Rules of Procedures for the IECEx Certified Equipment Scheme)* | Secretariat | **Completed. Published as December 2022.** |
| 12 | 8.3 | Document ExMC/1859/DV proceed to publication as revised edition OD009  *(Operations Manual for the procedures for issuing IECEx CoCs, ExTRs, QARs in the IECEx 02 Certified equipment Scheme)* | Secretariat | **Completed. Published as December 2022.** |
| *13* | *8.3* | *Document ExMC/1861/DV proceed to publication as revised edition OD209*  *(Guidelines for suspension, cancellation, re-instatement of CoCs)* | *Secretariat* | **Completed. Published as December 2022.** |
| 14 | 8.5 | ExMC Members invited to submit proposals for WG13 consideration of KPIs for inclusion in the IECEx Business Plan | Member Bodies of the IECEx | Following the meeting  For discussion in Edinburgh |
| 15 | 8.6 | Document ExMC/1842A/DV to be re-presented for voting via correspondence to allow additional time.  (Draft new OD 290 – Application of ISO TC 197 Hydrogen Standards into the IECEx system) | Secretariat | **Completed. Ballot closed 2022-10-28** |
| 16 | 8.6 | IECEx Secretariat to work with ExTAG WG01 to update ExMC/1875/INF to make appropriate reference to the forthcoming ISO DIS 19880-2. | Secretariat | Following the meeting  To be done once the development of ISO 19880-2 is close to being finalised. Noting the new work item approved within ISO TC 197 early 2023 |
| 17 | 8.6 | IECEx ExMC WG19 to consider the need for any retrospectivity of IECEx OD 209 to equipment previously certified to IEC TS 60079-46 | ExMC WG19 | At next WG19 meeting  For discussion at next WG19 Meeting, to be held prior to September 2023 ExMC meeting  ExMC Agenda 15.2 |
| 18 | 8.7 | Depending on outcome of future OD 290, Secretary to consider the need for updating of Form F003 to include OD 290 | Secretary | Prior to next meeting  Await progress of ISO 19880-2 and feedback from WG19 discussions. For updating during Edinburgh |
| 19 | 9.2 | ExMC members to nominate representatives for the vacant positions on the ExMarkCo | Members | Prior to next meeting  On-going |
| 20 | 9.2 | Secretariat and *ExMC WG17, Marketing* to communicate to members and other stakeholders on the new provisions and requirements of the IECEx Conformity Mark System. | Secretariat, ExMC WG17 | Prior to next meeting  For discussion at next WG17 Meeting |
| 21 | 11.1 | Document ExMC/1855/DV proceed to publication as revised edition OD503  *(Revised Procedures for the issuing and maintaining of IECEx Certificates of Personal Competence, CoPC)* | Secretariat | **Completed. Published as December 2022.** |
| 22 | 11.1 | Document ExMC/1856/DV proceed to publication as revised edition OD504  *(Specifications for Units of Competence in the IECEx CoPC Scheme)* | Secretariat | **Completed. Published as December 2022.** |
| 23 | 12.3.1 | Secretariat to research IEC legal issues re publication of national laws and to report this as input to further discussions on the USNC proposal ExMC/1881/CD at the next IECEx Executive meeting in Feb 2023 | Secretariat | For reporting at Edinburgh.  Agenda Item 3.2.1 |
| 24 | 12.3.2 | Change name of standards page on web page to ‘Standards Operated by the IECEx | Secretariat | By end Oct 2022  **Completed Following the Meeting** |
| 25 | 13.1 | Secretary to inform WG8 of the CAB work on mapping of United Nations Sustainable Development Goals, SDGs | Secretariat | Following the meeting  In Progress |
| 26 | 13.3 | Document ExMC/1867/DV proceed to publication as revised edition OD233  *(Assessment of Ex s Equipment within the IECEx certified Equipment Scheme)* | Secretariat | **Completed. Published as December 2022.** |
| 27 | 13.4 | Reactivation of WG5 under the new Convener Mr Geoff Barnier with the inclusion of Mr Colin Cameron with WG 5 to meet and report at the 2023 ExMC meeting | WG5 / Secretariat | Following the meeting  Underway with Meeting arranged for April 2023 |
| 28 | 16.1.1 | 2021 audited accounts presented as ExMC/1833/DV be presented to CAB | Secretary and Treasurer | Following the meeting  **Completed Following the Meeting** |
| 29 | 16.2 | Treasurer and Secretary to prepare the 2024 Draft IECEx budget using ExMC/1830/CD and the 2022 end of year results as a guide | Treasurer/Secretary | Early in 2023  **Completed Following the Meeting with ExMC approving ExMC/1918/DV as the draft 2024 Budget end March 2023** |
| 30 | 16.4 | ExMC WG17 to identify and exploit opportunities for positive outcomes for IECEx from the IEC Global Impact Fund (GIF) | ExMC WG17 | Following the meeting in consultation with the IEC Geneva Secretariat  On-going |
| 31 | 16.4 | Members with concerns regarding funding for the IEC Global Impact Fund should contact the Secretary so they can be raised at the next Treasurers meeting | Members | Following the meeting. Secretariat and Treasurer raised during the December 2022 IEC Treasurers meeting in Geneva  No Matters raised with the Secretariat to date. |