**INTERNATIONAL ELECTROTECHNICAL COMMISSION SYSTEM FOR**

**CERTIFICATION TO STANDARDS RELATING TO EQUIPENT FOR USE**

**IN EXPLOSIVE ATMOSPHERES (IECEx SYSTEM)**

**Circulated to: IECEx Management Committee (ExMC)**

**Title: Report on Actions Items from the 2023 ExMC Edinburgh Meeting**

INTRODUCTION

This documents provides a report to ExMC on the Status of Action Items from the 2023 ExMC Meeting held in Edinburgh, re Document ExMC/2004A/RM Confirmed Minutes of the 2023 ExMC meeting.

This document is listed for reporting at the 2024 ExMC Brazil meeting, noting the following Status.

**16 Items** = Completed [1, 3, 4, 5, 6, 8, 11, 14, 15, 17, 20, 21, 23, 29, 30, 31, ]

**16 Items** = Currently underway [2, 7, 9, 10, 12, 13, 16, 18, 19, 22, 24, 25, 26, 27, 28, 32]

**0 Items** = to be commenced [ ]

**IECEx Secretariat**

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**ANNEX B from ExMC/2004A/RM**

**Action Items from the 25th Meeting of the IECEx ExMC 2023**

| **Item** | **Agenda Item** | **Actions Arising from the Meeting** | **By Whom** | **Status** |
| --- | --- | --- | --- | --- |
| 1 | 3.2.1 | Secretariat to produce a paper for the membership explaining the need for ExCBs to be making information available on their websites regarding national requirements of their countries concerning approval/regulatory requirements, re in response to Action item 23 from 2022 Meeting Minutes | Secretariat | Document ExMC/2095/Inf issued Aug 2024 |
| 2 | 3.2.1 | Action item 14 from 2022 meeting (ExMC/1947/R ) to carry forward.  *ExMC Members invited to submit proposals for WG13 consideration of KPIs for inclusion in the IECEx Business Plan* | WG13 | For discussion within WG13 but noting the current work by IEC Board, IB on KPIs |
| 3 | 4.1 | Secretariat to include graph in next year’s report showing more recent year on year issues of new certificates. | Secretariat | Completed – Refer to ExMC/2064/R Report card for 2024 Meeting |
| 4 | 4.1 | Secretariat to include graph in next year’s report showing the number of certificates linked to out of date QARs. | Secretariat | Completed – Refer to ExMC/2064/R Report card for 2024 Meeting |
| 5 | 4.2 | Nomination of Prof XU as IECEx Treasurer for a second term to be presented to the CAB for Approval | IECEx Chair | Completed |
| 6 | 4.3 | Nomination of Katty Holdredge as IECEx Vice Chair for a first term to be presented to CAB for approval | IECEx Chair | Completed |
| 7 | 6.5 | Regarding the on-going use of OD 060, the meeting called on ExAG and ExMC WG5 to continue their work on the updating of documents to address the use of Remote Assessments (for peer assessments) or Audits (for manufacturer audits) | ExAG and ExMC WG13 | Refer to ExMC WG5 Report and ExMC 2024 draft Agenda |
| 8 | 6.6 | IECEx OD 099 to be revised taking into account Decision 2023/12, to be prepared by the Secretariat and provided to ExMC for comment then final approval via correspondence | Secretariat | Completed  Ed 2.0 published April 2024 |
| 9 | 6.7 | ExMC WG13 and Secretariat to undertake a revision/update of the IECEx Brochure | Secretariat with ExMC WG13 + WG17 | In hand and part of the updating of the IECEx website.  In addition, work to provide 60 Sec animated videos as Guides to applicants to supplement IECEx 02A, 03A, 05A as well as a 60 sec animated high level video on IECEx.  These videos are in addition to the videos already developed |
| 10 | 7.2.1 | ExAG work on the revisions of OD 003-2 and OD 032 is supported by ExMC and are requested to continue with these revisions | ExAG | Documents issued for consideration at ExMC BR 2024 meeting |
| 11 | 7.2.1 | ExMC/1956/DV to Proceed to publication as Edition 2.0 subject to further editorial changes by the Secretariat | Secretariat | Completed  IECEx 06 Ed 2.0 Published and issued Oct 2023 |
| 12 | 8.2.1 | IECEx 02 to be revised by ExMC WG1 taking into account the work of ExTAG WG01, once ExTAG WG01 has completed its consideration of testing/assessment of components and how they should be certified and shown on IECEx Certificates of Conformity, arising from the ExTAG discussion on application of DS 2014/001. | ExMC WG1 awaiting input from ExTAG WG01 | ExTAG WG1 met remotely on 7/2/2024 and again in July. |
| 13 | 8.2.1 | ExMC WG15 to revise IECEx OD 280 following the work of IEC TC 31 MT 80079-38 | ExMC WG15 | Largely pending work of IEC TC31 MT 80079-38  Update to be provided at the ExMC BR meeting |
| 14 | 8.4 | Publish IECEx OD 025 per ExMC/1935/DV subject to editorial comments and removal of Figure 2 | Secretariat | Completed  Ed 4.0 published Oct 2023 |
| 15 | 8.4 | Publish IECEx F-001 per ExMC/1960/DV and inclusion of changes proposed by US in ExMC/1982/CD | Secretariat | Completed  Published Oct 2023 |
| 16 | 8.5 | Secretariat to in include information on [Standards » IECEx](https://www.iecex.com/publications/standards/) how to set up notifications for new Interpretation Sheets (ISH) on the [IEC News and Resources / Subscribe page](https://www.iec.ch/subscribe) in further development of the IECEx Bulletin. | Secretariat | Information referring to the IEC Main Website and provisions for setting up notifications will be included in the development of the updated IECEx website currently underway and planned for completion by Q4 2024 |
| 17 | 8.5 | Implement IECEx Bulletin as per ExMC/1967/R | Secretariat | Completed  New Webpage dedicated to the on-Line Bulletin available end 2023  <https://www.iecex.com/publications/iecex-on-line-bulletin/> |
| 18 | 8.5 | ExMC WG13 to investigate the possibility of a notification system for new or updated ExTAG Decision Sheets and ExTR blanks via a subscription service. | ExMC WG13 | Information referring to the IEC Main Website and provisions for setting up notifications will be included in the development of the updated IECEx website currently underway and planned for completion by Q4 2024 |
| 19 | 8.6 | ExMC WG1 to examine/revise OD 011-2 re requirements  for specifying protection techniques and also confer with ExWG5 regarding QAR audits. | ExMC WG1 | Note that ExTAG WG 1 has included this matter within their meeting discussions.  For further work/reporting at 2024 meeting |
| 20 | 10.2 | Documents as approved during the meeting, via Decisions 2023/27+28+29+30+31+32+33+34 as revised versions of the following to proceed for publication  IECEx 03-2  IECEx 03-3  IECEx 03-4  IECEx 03-5  IECEx OD 313-5  IECEx OD 314-5  IECEx OD 315-5  IECEx OD 316-5 | Secretariat | Completed  New editions published Dec 2023 |
| 21 | 11.1 | Execute the implementation plan and supporting Actions outlined in Section 10.3.2 of ExMC/1957/RM  (Relating the CoPC Question Bank) | Secretariat to manage | Completed |
| 22 | 12.2 | The meeting support the re-activation of the JWG between OIML and IECEx | Secretariat to Manage | In hand – On going for reporting at 2024 ExMC Meeting |
| 23 | 12.3 | Secretariat to contact Brazil National Committee re protection of IECEx intellectual property | Secretariat in consultation with IEC Legal | Completed but also ongoing  Initial consultation done and working with IEC Brazil Office and IEC Legal |
| 24 | 13.3 | Secretariat to issue a call for new WG11 convenor nominations. | Secretariat | Nomination received from DE for discussion at 2024 BR meeting |
| 25 | 13.3 | Working Groups to have a standing agenda item for the appointment of Deputy Convenors | All Working Groups | On-going |
| 26 | 14.2 | To plan to hold TC 31 JWG50 meetings alternatively to align with TC 31 and IECEx meetings | Secretariat to work with TC 31 JWG50 Convener | On-going. Noting JWG 50 last meeting held 11 July 2024 Remotely + Next meeting as part of the 2024 IECEx BR meetings |
| 27 | 15.2 | ExMC WG19 to proceed with the revision of IECEx OD 290 as outlined in the WG19 report ExMC/1989/R along with other recommendations of the report | ExMC WG19 | Revised edition issued for voting following the 30 May WG19 meeting in Singapore. And the 2024 H2 Conference  (re ExMC/2084/DV) |
| 28 | 15.2 | ExMC WG19 to consider identifying the list of International Standards covering Hydrogen that may be suitable for certification versus those that are for information or reference purposes only. | ExMC WG19 | Aligned with action item 27  For reporting at 2024 Meeting |
| 29 | 15.2 | ExTAG WG1 prepare ExTR Blanks for ISO 19880-3 & 5, ISO 17268 | ExTAG WG1 | Completed |
| 30 | 17.1.1 | Prepare, a draft Terms of Reference and membership criteria for the new Finance WG for further discussion and consideration by ExMC | Chair, Treasurer and Executive Secretary | Completed Document ExMC/2060A/DV issued based on Voting results plus for discussion on 2024 BR Meeting |
| 31 | 17.1.1 | Circulate copy of draft agenda for next IEC Treasurers meeting for ExMC input ahead of the meeting | Secretariat | Completed |
| 32 | 17.4 | ExMC Working Group 13 to consider opportunities for the IECEx through the Global impact fund | Chair/WG13 | For discussion within WG13  ExMC WG13 have not met since 2023 ExMC and Secretariat working with KH as new Convenor to organise next ExMC WG13 meeting |